



## Layout of posts in the United Nations

(in italics : approximate positions in the coordinated system)

### General Services: positions not requiring an academic degree

G-1 (B-1)	driver, cleaning staff, gardener
G-2 to G-5 (B2-5).	secretary, usher, nurse
G-6 (B-6)	senior secretary at least bilingual with the equivalent of a "Matura"
G-7	administrative assistant

### Professional staff: positions requiring an academic degree

P-1 (A-1)	" <b>Assistant Officer</b> " no professional experience (Master, Diploma)
P-2 (A-2)	" <b>Associate Officer</b> ", 2-5 y professional experience or PhD
P-3 (A-3)	" <b>Second Officer</b> ", specialist with some professional experience
P-4 (A-4)	" <b>First Officer</b> ", <i>ibid.</i> with good experience, technical responsibilities
P-5 (A-5)	" <b>Senior Officer</b> ", Head of a group or section, some political tasks Diplomatic status (CD plates, tax exemption)

### Directors

D-1 (A-6)	" <b>Principal Officer</b> " " <b>Head of Division</b> ", often required PhD and at least 12 years of multilateral experience. Diplomatic status Protocol: as ministry of embassy, sometimes ambassador
D-2 (A-7)	" <b>Director</b> ", Director of office. Clearly political position. Minimum of 15 y of professional experience Protocol: as Chief of Mission

### Secretary Generals

ASG *	" <b>Assistant Secretary General</b> " " <b>Head of Department</b> ", Executive Secretary, "Chief of Protocol", Political position. Incumbent often elected. Protocol: as Vice-Minister
USG *	" <b>Under-Secretary General</b> ". Head of small to medium-sized Agencies or Programs (UNIDO, UNEP). political positions. Incumbent generally elected. Protocol: as Minister
SG *	" <b>Secretary General</b> ": Heads of major organizations, Programs and Agencies (UN, UNDP, UNESCO,WHO). Political position. Incumbent always elected Protocol: as Prime Minister

\* "unclassified" in the coordinated system (OECD, CoE, ESA, ECMWF and others)